

Become an Affiliate Member of the NCCBOR

By joining as an Affiliate member, you can take advantage of the many benefits (page 8) offered by the New Castle County Board of REALTORS®. You can become an Affiliate member today, by completing these steps:

1. Print and complete the application – pages 2 and 3
2. Forward the application and annual membership fees (prorated monthly) – page 4
 - a. By fax – 302-762-4840 – include completed credit form – page 5
 - b. By mail – 3615 Miller Road, Wilmington, DE 19802 – check or credit card accepted – (credit card form is on page 5)
 - c. In person – 3615 Miller Road, Wilmington, DE 19802 – check, money order or credit card accepted – (Board hours are Mon – Fri; 9:30 a.m. to 4:30 p.m.)
3. If you require a keycard for access to properties, please contact Ramona Leshner at 302-762-4800 x 110 to make an appointment.
Keycards are issued by appointment only. Please complete Keycard form and fax to Attn: Ramona at 302-762-4840 – pages 6 and 7

Benefits of being an Affiliate member – page 8

Other than minor traffic violations, have you ever been convicted of a crime or do you have any pending criminal charges?

Yes No

If so, give details including state, court of conviction and current status or resolution of such matter. (Attach separate sheet if necessary)

Please provide additional comments you would like to have considered with your application:

I understand that submission of application does not constitute membership. Applicants for Affiliate membership shall be granted *provisional* membership immediately upon submission of a completed application form and remittance of applicable association fees and any application fee. Provisional members shall be considered NCCBOR Affiliates and shall be subject to all of the same privileges and obligations of membership. Provisional membership is granted subject to subsequent review of the application by the Board of Directors.

I hereby certify that the foregoing information furnished by me is true and correct, and I agree that failure to provide complete and accurate information as requested, or any misstatement of fact, shall be grounds for revocation of my membership, if granted. I also agree that, if accepted to the Board, I shall pay the dues and fees as from time to time established. I understand that I am financially responsible for all debts incurred.

I consent and authorize the NCCBOR, to invite and receive information and comment about me from any Member or other person listed as a reference, and I agree that information and comment furnished to the Board by a Member or other person in response to any such invitation shall be conclusively deemed to be privileged and not form the basis of any action by me for slander, libel or defamation of character.

I have read the NCCBOR governing documents (available for viewing at www.nccbor.com) and if approved for membership in the New Castle County Board of REALTORS[®], I agree to abide by their governing Bylaws.

Enclosed is my payment of \$50.00 (application fee), and _____ for my annual dues. I understand if the Board of Directors determines that the individual does not meet all of the qualifications for membership as established in the association's Bylaws, or, if the individual does not satisfy all of the requirements of membership, membership will be terminated and dues shall be returned to the individual less a prorated amount to cover the number of days that the individual received association services and any application fee.

Signature of Applicant: _____

Date: _____

Would you like to receive information about:

- Sponsorship opportunities
- Instructor opportunities

Please give us additional information about you:

- Do you speak a foreign language? If so, which one(s) _____
- Do you have any special skills? _____

2012NCCBOR Affiliate Dues and Membership Fees

APPLICATION FEES:

Affiliate Member (This application fee applies to all affiliate member applications)..... **\$50.00**

ANNUAL MEMBERSHIP DUES/TYPES

Individual Affiliate Member **\$275.00**

Corporate Affiliate Member..... **\$275.00**

Secondary Corporate Affiliate Member **\$75.00**
(Secondary Corporate Affiliate Membership requires at least one individual from your company hold Corporate Affiliate Membership)

DUES ARE PRORATED FROM THE BEGINNING OF THE MONTH IN WHICH THE APPLICATION IS RECEIVED. (SEE BELOW)

Individual and Corporate Affiliate Dues

Jan 2012	(01/01/2012-01/31/2012)	\$ 275.00
Feb 2012	(02/01/2012-02/29/2012)	\$ 252.08
Mar 2012	(03/01/2012-03/31/2012)	\$ 229.17
Apr 2012	(04/01/2012-04/31/2012)	\$ 206.25
May 2012	(05/01/2012-05/31/2012)	\$ 183.33
Jun 2012	(06/01/2012-06/30/2012)	\$ 160.42
Jul 2012	(07/01/2012-07/31/2012)	\$ 137.50
Aug 2012	(08/01/2012-08/31/2012)	\$ 114.58
Sep 2012	(09/01/2012-09/30/2012)	\$ 91.67
Oct 2012	(10/01/2012-10/31/2012)	\$ 68.75
Nov 2012	(11/01/2012-11/30/2012)	\$ 45.83
Dec 2012	(12/01/2012-12/31/2012)	\$ 22.92

Secondary Corporate Affiliate Dues

Jan 2012	(01/01/2012-01/31/2012)	\$ 75.00
Feb 2012	(02/01/2012-02/29/2012)	\$ 68.75
Mar 2012	(03/01/2012-03/31/2012)	\$ 62.50
Apr 2012	(04/01/2012-04/31/2011)	\$ 56.25
May 2012	(05/01/2012-05/31/2012)	\$ 50.00
Jun 2012	(06/01/2012-06/30/2012)	\$ 43.75
Jul 2012	(07/01/2012-07/31/2012)	\$ 37.50
Aug 2012	(08/01/2012-08/31/2012)	\$ 31.25
Sep 2012	(09/01/2012-09/30/2012)	\$ 25.00
Oct 2012	(10/01/2012-10/31/2012)	\$ 18.75
Nov 2012	(11/01/2012-11/30/2012)	\$ 12.50
Dec 2012	(12/01/2011-12/31/2012)	\$ 6.25

DUES ARE NON- REFUNDABLE AFTER THE LAST DAY OF JANUARY



3615 Miller Road, Wilmington, DE 19802
T 302.762.4800 • F 302.762.4840
www.nccbor.com

CREDIT CARD CHARGE FORM

NAME: _____ FIRM: _____

Name on Credit Card if Different from Above: _____

Quantity	Description of Charge	Amount
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____
TOTAL AMOUNT CHARGED		\$ _____

Circle one: VISA MASTERCARD AMEX DISCOVER

Card #: _____ - _____ - _____ - _____ Expiration Date: _____

CID# _____ Zip Code: _____

Phone #'s: Home: _____ Business: _____

Signature: _____ Date: _____

FAX TO: 302-762-4840 with application

2011-2012 SUPRA KEYCARD FEES

• **INSTALLATION AND ADMINISTRATIVE FEE** (MAKE PAYMENT TO: New Castle County Board of REALTORS®)

Administrative Fee.....\$25.00

• **KEY LEASE FEES (MUST BE MADE PAYABLE TO SUPRA in Separate CHECK or CREDIT CARD FORM ONLY)**

Supra will not accept Cash; however, Debit Card, Credit Card, Personal Check, or Office Check payable to Supra is acceptable

Activation Fee (Charged in addition to Lease Fees below)..... \$50.00

Loss/Theft/Damage Insurance (optional)..... \$25.00

(1) Active Key

(Annual Fee-Period is May 21, 2011 -May 20, 2012 prorated monthly)

(04/16/2011--04/20/2011)	\$256.62
(04/21/2011--05/20/2011)	\$238.95
(05/21/2011--06/20/2011)	\$221.28
(06/21/2011--07/20/2011)	\$202.84
(07/21/2011--08/20/2011)	\$184.40
(08/21/2011--09/20/2011)	\$165.96
(09/21/2011--10/20/2011)	\$147.52
(10/21/2011--11/20/2011)	\$129.08
(11/21/2011--12/20/2011)	\$110.64
(12/21/2011--01/20/2012)	\$92.20
(01/21/2012--02/20/2012)	\$73.76
(02/21/2012--03/20/2012)	\$55.32
(03/21/2012--04/16/2012)	\$36.88

(2) eKEY Basic

Monthly Fee \$ 22.69

(Charged to your credit card monthly)

(3) eKey Professional

Monthly Fee \$ 30.11

For information on eKEY and compatible devices, visit: www.supraekey.com

Need a keycard? Keycards issued by appointment only.

To schedule an appointment, contact Ramona Leshar at 302-762-4800 x 110.

A completed keycard usage agreement must be provided to NCCBOR prior to issuance.

Key card training/issuance session lasts approximately 20 minutes.

KEYCARD USAGE AGREEMENT

IT IS HEREBY AGREED AMONG THE New Castle County Board of REALTORS® (ISSUER),

_____ (PRINCIPAL) of _____
(Firm and Branch)

And Principal's/ASSOCIATE _____ (CARDHOLDER) WITNESSETH:

1. **KEYCARD RECEIPT.** KEYCARD HOLDER hereby acknowledges receipt of (check one) ___ Active Key ___ eKey,
2. **TITLE TO KEYCARD.** Keycard is the property of SUPRA.
3. **RULES AND REGULATIONS.** These portions of the New Castle County Board of REALTORS® and Trend's Rules and Regulations pertaining to Keycards, Keyboxes, and their use are incorporated herein by reference, as they now exist and as they may be amended from time to time. PRINCIPAL and KEYCARD HOLDER agree to comply with provisions contained therein as they relate to Keyboxes and Keycards. A violation of the Trend and New Castle County Board of REALTORS® Rules and Regulations shall constitute a violation of this agreement, which may result in a fine, deactivation of PIN, or both.
4. **SYSTEM FEE.** PRINCIPAL agrees that PRINCIPAL will be assessed a monthly system fee for KEYCARD HOLDER. Such fee shall be reasonably adjusted on an annual basis to enable the NCCBOR to cover expenses of loan payments and the equipment, software, administration, and maintenance of the system.
5. **TRANSFER.** If KEYCARD HOLDER transfers from one firm to another, KEYCARD HOLDER will be entitled to continue hereunder, provided the new PRINCIPAL provides the NCCBOR with the DREC transfer form. A fee, if any, may be assessed and must be paid by PRINCIPAL or KEY HOLDER for such transfer of responsibility. Until the KEYCARD HOLDER'S new principal sends the transfer form, the PRINCIPAL signing this agreement remains responsible for that KEYCARD HOLDER as the PRINCIPAL in this agreement. The PRINCIPAL will continue to be responsible for what KEYCARD HOLDER did or failed to do with the Active Key prior to the new PRINCIPAL sending the form.
6. **TERMINATION OF PRINCIPAL/ KEYCARD HOLDER.** PRINCIPAL and KEYCARD HOLDER acknowledge that in the event KEYCARD HOLDER or PRINCIPAL is terminated as a member in good standing with the New Castle County Board of REALTORS®, or KEYCARD HOLDER'S association with PRINCIPAL is terminated for any reason, Keycard will be deactivated.
7. **SECURITY OF KEYCARD.** KEYCARD HOLDER agrees to:
 - a. Keep the card in KEYCARD HOLDER'S possession or in a safe place at all times.
 - b. Not have the PIN attached to or written on the ActiveKey or eKey.
 - c. Not loan the ActiveKey or eKey to any person, for any purpose whatsoever, nor permit the card to be used for any purpose by any other person.
 - d. Not duplicate the ActiveKey nor allow any other person to do so.
 - e. Immediately notify ISSUER of the loss or theft of an ActiveKey and the circumstances surrounding such loss or theft.
 - f. Follow all additional security procedures specified by the ISSUER.
8. **INSPECTION/ KEYCARD AUDIT.** ISSUER shall have the rights to inspect the KEYCARD HOLDER'S key all reasonable times and places. KEYCARD HOLDER agrees to submit the key for inspection at ISSUER'S office not less than 48 hours after receipt of written notice, or at any other time upon oral request if ISSUER believes that the integrity and security of the system is in jeopardy. Failure to comply with the terms of this paragraph shall result in deactivation of KEYCARD HOLDER'S PIN. PRINCIPAL shall assist in inspections or audits of keys and KEYCARD HOLDERS as requested by ISSUER.
9. **INDEMNIFICATION/ RELEASE.** KEYCARD HOLDER covenants and agrees to indemnify and hold ISSUER harmless from any and all liability, obligations, or demands against ISSUER as a result of KEYCARD HOLDER'S use of the ActiveKey including, but not limited to, any and all liabilities, including attorney's fees, incurred by ISSUER as a result of damage or injury to premises or persons arising out of the use by KEYCARD HOLDER or by any other person of the ActiveKey. PRINCIPAL and KEYCARD HOLDER release ISSUER from any and all claims, liability, loss or damage of any kind caused by or resulting from use, malfunctions or loss of use, of the Keyboxes or Keycard caused by the actions, failure to act or negligence of ISSUER.
10. **REIMBURSEMENT.** KEYCARD HOLDER agrees to reimburse ISSUER for any and all expenses incurred by ISSUER in the event that the Keybox System must be re-secured due to negligence on the part of KEYCARD HOLDER.
11. **PRINCIPAL'S RESPONSIBILITY.** PRINCIPAL confirms that he/she is an owner, partner, or corporate officer of above named firm, has the authority to sign this agreement for the firm, and that PRINCIPAL or their designee is a member of the new Castle County Board of REALTORS®. Furthermore, PRINCIPAL confirms that KEYCARD HOLDER is associated with the firm named above, and that PRINCIPAL is jointly and severally liable with KEYCARD HOLDER for all duties, responsibilities, and undertakings of KEYCARD HOLDER under this agreement, provided, however this agreement shall not be construed to make KEYCARD HOLDER an employee of PRINCIPAL.
12. **AUTHORIZATION.** KEYCARD HOLDER will secure authorization from the owner or tenant in possession of any property listed for sale prior to the installation and use of a Keybox on such property. Such authorization shall disclose that the Keybox is not designed or intended as a security device and shall at least those disclosures and agreements required by the rules of the New Castle County Board of REALTORS® and TREND.
13. **NO ASSIGNMENT.** This agreement may not be assigned by KEYCARD HOLDER.

INTENDING TO BE LEGALLY BOUND, THE PARTIES HAVE SIGNED THIS AGREEMENT TO BE EFFECTIVE ON THE DATE SIGNED BY ISSUER.

Date

Key Holder's Name (please print)

Key Holder's Signature

Issuer, NCCBOR Executive Vice President Signature

Principal's Name (please print)

Principal's Signature

Firm Name

Firm Address

Firm Telephone



NCCBOR Affiliate Member Benefits

Business Tools:

- Access to Forms on NCCBOR Website
- Use of facility for meetings - \$75 a half day or \$150 a whole day
- Free On-site Education Classes in 2011
- Roster of Affiliate and REALTOR® offices
- Purchase of mailing list and labels to market your company
- Entry in NCCBOR Affiliate Directory
- Contact/business information included on NCCBOR Website
- eBlast Messaging – You choose the content and the subject, and for a reasonable fee, NCCBOR will send it for you to one or more predesigned eBlast lists

Networking Opportunities:

- Affiliate Council Participation
- Quarterly Event Opportunities
- Annual SHOWCASE Opportunities– held in March
- Reduced rates for events
- Podcast on NCCBOR.com
- Meet n' Greets
- Authoring Articles for NCCBOR Publications/Website

Sponsorship Opportunities:

- Continuing Education
- New Member Orientation
- Annual Installation
- Informational Sessions
- Awards Breakfast
- Quarterly Events
- SHOWCASE
- General Membership Meeting