

# TO REGISTER FOR CE & SHOWCASE CLASSES:

\*Please print these instructions or open in a separate window to use them as a guide to complete the class registration process on NCCBOR.com. \*You will *not* be able to register for classes from this document.

**MEMBER LOGIN**

Your Log-on ID Here

Password

Save My Login Credentials

**LOGIN**

[Forget ID or Password?](#)  
[Trouble? Click Here for IMS](#)

\*Registering for a SHOWCASE CE Class, registers you for the event & Lunch

1. Log into [www.NCCBOR.com](http://www.NCCBOR.com) using your log-on ID & password.

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**MEMBER PROFILE**

**No Photo Uploaded**

**Linda M. Merry**  
NCC Board of REALTORS

Office Phone: 302-762-4800  
 Cell Phone: 205-492-5011  
 Primary Contact: 302-762-4800  
 Preferred Fax: 302-762-4840  
 Email Address: lmerry@nccbor.com  
 Web Site:  
 Address: 3615 Miller Rd.  
 City/State/Zip: Wilmington, DE 19802, US  
 Designations:

**QUICK LINKS**

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- [Pay Your Invoices Online »](#)
- [Pay Your Office Invoices Online »](#)
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2. Select **Register for Classes by Month>** (under QUICK LINKS)

March 2012		
Description	Location	Date
<a href="#">New Member Orientation (030712)</a>	<a href="#">NCCBOR-Educ Facility 2nd Floor GPS # 39.768253,-75.534607</a>	03/07/12
<a href="#">SP Core-SHOWCASE Middletown (SC12-1)</a>	<a href="#">Middletown Fire Hall-SHOWCASE Middletown</a>	03/13/12
<a href="#">Legislative Iss.-SC Middletown (SC12-2)</a>	<a href="#">Middletown Fire Hall-SHOWCASE Middletown</a>	03/13/12
<a href="#">Ethics - SHOWCASE Wilmington (SC12-3)</a>	<a href="#">DoubleTree Hotel-SHOWCASE WILMINGTON</a>	03/20/12 9:00am - 12:00pm
<a href="#">SP Core - SHOWCASE Wilmington (SC12-4)</a>	<a href="#">DoubleTree Hotel-SHOWCASE WILMINGTON</a>	03/20/12 1:30pm - 4:30pm
<a href="#">SP Core-SHOWCASE Newark (SC12-5)</a>	<a href="#">Cavaliers CC-SHOWCASE NEWARK</a>	03/27/12 9:00am - 12:00pm
<a href="#">RE Contracts-SHOWCASE Newark (SC12-6)</a>	<a href="#">Cavaliers CC-SHOWCASE NEWARK</a>	03/27/12 1:30pm - 4:30pm

RED indicates classes you are registered

3. Scroll down to **March 2012** and select the (first) class you would like to register for

Class Detail Information

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Course: SPC-SC12 - Sales Person Core Course SHOWCASE 3 Req'd Credits

Class ID	SC12-1	Course Type	Salesperson Required	3.00 Credits
Format	Lecture	Class Status/Spaces Available	<b>OPEN / 105</b>	
Class Date	03/13/12	Time	9:00am - 12:00pm	
Price On/Before 03/28/12	0.00	Instructor	Sal Sedita	
Price After 03/28/12	0.00	Location	<a href="#">Middletown Fire Hall-SHOWCASE</a>	

[Proceed to Registration](#)

4. Select [Proceed to Registration](#)

Class Registration

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Sales Person Core Course (SPC-SC12)

Class ID	SC12-1	Date	03/13/12	Time	9:00am - 12:00pm
Price	0.00	Location	Middletown Fire Hall-SHOWCASE		
Class Status/Spaces Available	<b>OPEN / 105</b>	The price shown reflects a member savings of \$75.00			

Verify or change address for this registration only

Member Name	Linda M Merry	Member #	248022089	License State/Number	DE X1-1234567
Office Name	NCC Board of REALTORS				
Attn/Care of	<input type="text"/>				
Address	<input type="text" value="3815 Miller Rd."/>				
City, State Zip	<input type="text" value="Wilmington"/>	<input type="text" value="DE"/>	<input type="text" value="19802"/>	<input type="text"/>	

Confirmation will be sent to the following e-mail address. You may change your e-mail address on file below, if desired.

E-Mail Address

**PLEASE READ THE FOLLOWING TO AVOID PROBLEMS WITH YOUR SHOWCASE 2012 REGISTRATION**

- You no longer have to register for the SHOWCASE event(s). Registering for the class(es) will register you for the event.
- Remember, there are three different locations & dates for SHOWCASE classes this year:
  - “SHOWCASE 2012 MIDDLETOWN” for Middletown location on 3/13/12,
  - “SHOWCASE 2012 WILMINGTON” for Wilmington location on 3/20/12 or
  - “SHOWCASE 2012 NEWARK” for Newark location on 3/27/12
- \*if you wish to attend SHOWCASE class at more than one location, you must register for each class at each location separately.**
- Complete the registration process by selecting “Register Now” ... you will receive a separate email confirmation. If you do not receive an email confirmation, you **did not** complete your class registration.
- To verify your class registration, you may select “UPCOMING COURSES - Registered” or “Your Education Information”, then “Classes You Are Registered For”.
- Non-Member no-shows will forfeit the full registration fee of \$75.00/class.

I have read and agree to the above referenced items.

5. Once you have read the terms, check the box:  **I have read and agree to the above referenced items.** (bottom of screen)

6. Then select **Add to Cart**

Registration Cart

[Cart](#)

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**WARNING! Events/Classes are not registered until the payment/registration step has been completed.**

Delete	Description	ID	Location	Date	Time	Guests	Total
	<a href="#">SP Core-SHOWCASE Middletown</a>	Class SC12-1	Middletown Fire Hall-SHOWCASE	03/13/12	9:00am - 12:00pm		\$0.00

[Register for More](#)

Total \$0.00

[Empty Cart](#)

7. Next, select [Register for More](#) to register for more classes or select **Register Now** to complete the registration process. **\*\*if the [Register for More](#) option is not available, you will need to register for each class separately**

Payment Receipt

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Please save or print this page for your records.

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Click "Back to Main Menu" when you have finished with this page.  
(If you select the browser Back button or refresh your screen, you will receive a duplicate E-Mail.)

Wednesday, January 18, 2012, 11:31am      Receipt #115503      Authorization #N/A - No Charge

Bill To		Office Information
Linda M. Merry	Member# 248022089	NCC Board of REALTORS
	Office# 248010704	3615 Miller Rd.
3615 Miller Rd.		Wilmington, DE 19802
Wilmington, DE 19802		
<a href="mailto:lmerry@nccbor.com">lmerry@nccbor.com</a>		

Code	Description	Qty	Unit Price	Extended
Invoice #5130309	(01/18/12) Reg # EDC697037 Class ID SC12-1			
2003	SP Core-SHOWCASE Middletown Date: 03/13/12 Time: 9:00am - 12:00pm	1	0.000	0.00
<b>Invoice Total:</b>				<b>0.00</b>
Amount Applied:				0.00
Balance Due:				0.00

Payment Information

No Charge

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8. A receipt for your class registration will be generated, **please save or print your receipt for your files!**

**\*If NO receipt is generated, you are NOT registered for the class.**

9. You have now completed the class registration process, you may **Log Off** or return to the **Main Menu** to view your other options.